**STOP THE TRAFFIK**

**Application Process for Data Project Officer**

**Please send the following to** **recruitment@oasisuk.org**

**A recent CV highlighting relevant experience and achievements.**

1. **a covering letter that is no more than two A4 pages that expands on your relevant experience in relation to the Job Description and why you are interested in this role.**
2. **Sections below answered, signed and dated.**

**Previous applications**

1. Are you currently or have you ever been an employee or volunteer for any STOP THE TRAFFIK project?
2. Are you related to, or know personally, any STOP THE TRAFFIK employee/volunteer?
3. Have you applied previously for a post within STOP THE TRAFFIK?

**Right to work in the UK & References**

1. STT cannot assist with candidates who do not have the right to work in the UK. Do you have the right to work in the UK? Yes/No
2. You will be asked to provide 3 references (including your most recent employer) should you be successful at securing the role. Are you able to do this?

**Data Protection Statement**

The information provided by you on this form, together with that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process. If your application is successful and you become employed with Oasis the information will be used in the administration of your employment and to provide you with information about us or a third party via your pay slip. We may also use the information if there is a complaint or legal challenge relevant to the recruitment process. We may check the information collected with third parties or with any other information held by us. We may also use or pass to third parties, information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

By signing this application form we will assume that you agree to the processing of sensitive personal data (as described above). By signing this declaration I confirm that I have read and understood the Candidate Privacy Notice and consent to my personal data being processed for the purposes of recruitment, in line with the Data Protection Act 2018.

Declaration

I consent to a Disclosure and Barring check (DBS) if appointed to the position for which I have applied. I agree to inform STT if I am convicted of an offence after I take up any post within Oasis. I understand that failure to do so may lead to the immediate suspension of my work with children/vulnerable adults and/or the termination of my employment. I agree to inform STT if I become the subject of a police and/or a social services (Children’s social care or Adult Social Services) department investigation. I understand that failure to do so may lead to the immediate suspension of my work with children/vulnerable adults and/or the termination of my employment.

I declare that to the best of my knowledge and belief, the information given on this form is true and correct and can be treated as part of any subsequent contract of employment. I understand that any false declaration or misleading statement or a significant omission may disqualify me from employment and render me liable to dismissal. I understand that any job offer is subject to references, checks of employment eligibility and DBS check, all of which must be deemed by STT as satisfactory.

**Signed:**

**Date:**

*Please proceed with your covering letter below. Thank you for your time taken to apply to the role. If you have accessibility requirements, please get in touch with recruitment@oasisuk.org.*

**Covering Letter (no more than 2 A4 pages)**

**Your name:**