



Job Description

Job Title:	Senior Youth and Community Worker
Location:	Enact, 52 Island Centre Way Enfield, EN3 6GS
Working Pattern:	40 Hours a Week, 3 Evenings incl Friday Night.
Responsible to:	Youth and Community Team Lead

OVERALL, PURPOSE OF JOB:

Are you a passionate about youth work? Looking to use your skills and experience to inspire young people through projects based on the needs identified in Enfield? Are you motivated to create opportunities that include young people's voices?

Enact have a vacancy for a **Senior Youth and Community Worker** to lead our open-access community youth provision. We are looking for an experienced youth practitioner to manage our youth team and work within the enact team to develop a range of engaging activities and training opportunities for young people with particular focus on those aged 10 to 19 in the Enfield community.

The Senior Youth and Community Worker needs to be a passionate, enthusiastic and professional. They will lead the youth team to create community-based opportunities for the whole family, in accordance with the ethos and values of Oasis. The Senior Youth worker will also support the enact team to develop and be involved in community cohesion projects involving children, families and youth.

Enfield Island Youth & Community Trust, branded locally as 'enact', is a charity (No. 1109131) set up to encourage and strengthen a great local community. Find out more at www.enact.community.

Please see below the main areas of responsibility. If you would like to apply please refer to our person specification ensuring you answer all the questions in your supporting statement.

Areas of responsibility and specific duties:

- Deliver group and individual work to young people including; half term, afterschool, evenings and residentials, using a planned youth work curriculum. Line manage sessional youth workers and youth volunteers to plan, deliver and evaluate youth work termly.
- Lead 3 evening sessions a week including Friday evenings.
- Manage and lead a team of Youth Workers and volunteers
- Contribute to the development of youth work across the area and lead on specific areas of work on behalf of the team.



- Working across the whole community age-spectrum (including working with families), with a particular focus on age-appropriate activities specialising with young people aged 10-14 and 14-19.
- Present our work to Trustees, local and national stakeholders, other relevant agencies and Funders in order to increase the resources available to the community.
- Work with the wider team and leadership to monitor and evaluate the service by collecting data from sessions (both qualitative and quantitative).
- Use qualitative and quantitative data apply for relevant funding and report to funders.
- Establish, maintain and develop effective partnership working with others in the borough and other relevant agencies and organisations in order to plan and deliver personal and social development programmes with clear learning outcomes.
- Establish, contact and develop relationships with young people through a variety of youth work styles and settings, and ensure that staff you manage do the same.
- Contribute to the development of enact through team meetings, project meetings and in providing in house training.
- Ensure that all delivery, for which you are responsible, complies with all health and safety and safeguarding requirements.
- Contribute to the recruitment process and appointment of sessional youth workers and volunteers.
- Manage a budget for the work for which the post holder is responsible in accordance with enact procedures, including sourcing funding.

(Relationships/Partners): Internal:

- Enact staff, sessionals and volunteers
- Oasis Hub Enfield Lock staff and volunteers
- Oasis National Office teams

Physical Activities

- Promoting health and safety, updating risk assessments and promoting wellbeing.
- Participating in the activities with young people, getting involved and leading by example.

General

- To support and contribute to the purpose of Oasis and enact
- To carry out any other duties as may reasonably be required by [line manager]
- To take every opportunity to raise support for Oasis and enact
- Actively to participate in the wider life of Oasis (staff meetings, training etc)

Safeguarding children and young people



Oasis and enact are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, which may include an enhanced DBS check.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

Signed:

Employee:		Line Manager:	
Print Name		Print Name	
Date		Date	

PERSON SPECIFICATION

Senior Youth and Community Worker

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> A relevant professional qualification in Youth & Community (JNC) or Social Work (QSW) or can demonstrate by appropriate experience. 	<ul style="list-style-type: none"> Understanding of Early Years and Child Development Understanding (completed Training) around mental health issues
Job knowledge/ experience	<ul style="list-style-type: none"> Experience of managing sessional staff, and /or youth workers and /or volunteers in a supportive and empowering way Ability to communicate effectively both verbally and in writing with young people, adults and other agencies: e.g. report writing, making presentations, facilitation of groups and attending meetings on behalf of your team Knowledge of child protection and safeguarding practices Knowledge of health and safety 	<ul style="list-style-type: none"> Experience and understanding of children within their family context. Experience of working in a youth/community setting that has been affected by youth violence.



	<ul style="list-style-type: none"> • Experience of monitoring and evaluation of community and youth projects. • Good IT skills and the ability to input information into a database, use online applications to design posters, use social media to highlight and promote activities. • Experience of working in various youth work settings (outreach, centre base, trips etc) and / or across a geographical area 	
<p>Skills</p>	<ul style="list-style-type: none"> • Experience of the design, delivery and evaluation of appropriate curriculum-based youth work programmes in an informal setting resulting in clear learning outcomes - including with the input / co-design of young people. • Excellent communication skills • Able to build positive rapport with people of all ages • Able to work on own initiative • Able to function in diverse settings and collaborating with other professional agencies • Organisational, administrative, and data recording • Report writing and monitoring 	
<p>Other</p>	<ul style="list-style-type: none"> • Self-motivated, able to work alone and as part of a team • Able to take initiative and work under pressure • Reliable • IT literate, use of MS Office • Flexible approach to changes in circumstance and able to work unsociable hours. • Emotional resilience in working in a range of challenging situations. 	<ul style="list-style-type: none"> • Full driving license and access to own vehicle • First Aid trained



	<ul style="list-style-type: none">• Commitment to safeguarding and promoting the welfare of children and young people.• Willingness to undergo appropriate checks, including enhanced DBS checks.• Have a willingness to demonstrate commitment to the values and behaviours which flow from the Oasis ethos.• Quality focused in all aspects of work.	
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